

Dear Parent / Guardian,

Enrolment Checklist:

- Enrolment Form – Please complete all sections clearly.

Please ensure the enrolment form is completed in full and returned together with photocopies of the following documents.

- Birth Certificate
- Immunisation History Statement, from Medicare
- Visa Status and Passport (if born outside of Australia or New Zealand)
- Court Orders or/and Parent Plans – if applicable
- Proof of Permanent Residency:

Please include in your enrolment application TWO of the following:

- Rental agreement, or unconditional contracts of sale
- Utility Bill (Water, Electricity or Gas Bill)
- Electoral Roll Confirmation
- Building Contract
- Drivers Licence
- Council Rates Notice

*Documents should show the same address and Parent's/Carer's name as recorded on the School Enrolment Application Form.

Important –

Medical plans (signed by a Doctor) are required for the following medical conditions:
Anaphylaxis, Allergy or Asthma.

Optional –

Copy of most recent school report.

(Not required for Prep enrolments, or students coming from overseas.)

Your child's enrolment will be conditional until all documents have been received.

Yours faithfully,

Chris Short
Principal