

CLASS PLACEMENT

PURPOSE

To explain to our school community how we manage requests for class placements for the following school year. The school aims to create the best learning environment for each student. All teachers at Berwick Chase Primary School are caring and committed educators and strive to ensure that all students are provided with a high quality education.

POLICY

The process that Berwick Chase Primary School works through to plan each student's class placement begins before the end of the school year. Each student is encouraged to list four other students who they think they would work well with next year. When placing students into groups, this is taken into consideration. However, when making decisions about the placement of student, we also consider the professional judgements of staff as well as the following criteria in an effort to achieve a fair and even distribution of students in each class setting:

- Specific learning needs
- Individual differences
- Gender balance
- Relationships with other students
- Social and emotional maturity
- Information supplied by parents or relevant support personnel
- Student teacher relationships

Ultimately it is the responsibility of the Principal to make decisions about classes and the placement of students.

Requests for placement with certain teachers

Whilst we appreciate that you may wish that your child would benefit from being placed in a class with a particular teacher, we are unable to accommodate these requests. Our school's leadership team has an in-depth understanding of each teacher's strengths and will always endeavour to place our students with teachers who are best placed to suit their needs. We do not re-allocate students to different classes during the school year, unless exceptional circumstances arise. Parents will be advised of the situation if it arises.

Requests for students to repeat a year level

Our school follows the Department of Education and Training policy in the *School Policy and Advisory Guide* on Year Level Movement – see [Attendance](#) policy.

We will promote students to the next year level and will exercise our professional expertise and judgment in relation to these matters. Students are only able to repeat a year level in exceptional



circumstances where Berwick Chase Primary School considers it is required for the long-term benefit of the student e.g. considering their social, wellbeing and academic needs. We will ensure that parents/carers are advised of the options that we consider best meet individual student needs. Students will not repeat a year level without the consent of parents/carers.

REVIEW CYCLE

This policy was last updated on March 2019 and is scheduled for review in 2022